

**URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES**

**FEBRUARY 23, 2015**

**MEMBERS PRESENT:** Tom Graves, Jeff Merrill, Diana Ripperger, Greg Ward, DeDe Zaun, Jerry Brimeyer, Marva McCarty.

**STAFF PRESENT:** Julie Wells, Katherine Manion, and Susan Nass

President Merrill called the meeting to order at 5:35 p.m. Jerry Brimeyer read the Character Counts statement.

**APPROVE AGENDA:** The agenda was reviewed and no changes were made.

**APPROVE JANUARY MINUTES:** Diana Ripperger moved to approve the minutes and Jerry seconded. All approved and the motion was passed.

**APPROVE BILL LIST:** Jerry asked for clarification on some youth presenter expenditures. Julie explained the expenditures are for programs scheduled during spring break. Jerry moved to approve the bill list. Tom seconded the motion. All approved and the motion passed.

**CITIZEN'S FORUM:** None present.

**UNFINISHED BUSINESS:** All were happy with the city budget meeting and results.

**NEW BUSINESS:**

Enrich Iowa Allocation: Julie Wells had three suggestions for funding the remainder of the reconfiguration project--\$96,000. She proposed three options:

1. Fund \$48,000 with FY14/15 Enrich Iowa funds and \$48,000 with FY15/16 funds.
2. Fund the full \$96,000 with FY15/16 Enrich Iowa funds.
3. Find other funding than Enrich Iowa monies.

Julie thought #1 was the best plan. She has checked with the FEH designer and there is ample time to send out something to bid by the end of June. The Board agreed to go with the plan of using half of the Enrich Iowa money this year and half of it next year. Next month Julie will have a list of top priority requests for spending the remainder of FY14/15 Enrich Iowa funds, approximately \$41,700.

Director's Report: Julie is working on library policies to put into a booklet for the staff. The Board agreed that they would like to have the previous policies with the new policies to compare and review. Julie will put these together and provide them to the Board members.

Diana asked for clarification on revenue and expenditure totals. Julie explained that revenues are what the library collects from fines and fees and expenditures are based on the annual budget from the city.

Jerry made a motion to adjourn, Tom seconded and the motion was passed.

Respectfully submitted,

Jeff Merrill  
President

Attest: Susan Nass