

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES

MARCH 23, 2015

MEMBERS PRESENT: Tom Graves, Jeff Merrill, Diana Ripperger, Greg Ward, DeDe Zaun, Jerry Brimeyer, Marva McCarty.

STAFF PRESENT: Julie Wells, Katherine Manion, and Susan Nass

President Merrill called the meeting to order at 5:30 p.m. Greg Ward read the Character Counts statement.

APPROVE AGENDA: The agenda was reviewed and no changes were made.

APPROVE FEBRUARY MINUTES: Greg moved to approve the minutes and Tom seconded. Diana asked that a change be made to the February minutes. Under the Director's Report: change to Jerry asked for clarification on revenue and expenditure totals instead of Diana. All approved and the motion was passed.

APPROVE BILL LIST: Julie stated that the bill list was standard. She noted the speaker fee for staff in-service was more than budgeted. The speaker addressed the new service model that will be implemented in May and her presentation was very appreciated by staff. Diana moved to approve, Jerry seconded and the motion passed.

CITIZEN'S FORUM: None present.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Enrich Iowa Funding Requests: Julie distributed a list of proposed FY14/15 Enrich Iowa purchases with her recommendations. The proposed purchases and recommendations were reviewed and discussed. Greg made a motion to approve Julie's recommendations, Tom seconded and the motion passed.

Enrich Iowa Funds—\$94,739.97

- Zinio Platform & Subscriptions - \$5,048.51
- Reconfiguration Project - \$48,000
- Easy Picture Books - \$2,500
- TV Series and Video Games - \$2,600
- 60" High-Definition TV - \$2,000
- Equipment for Service Desks - \$4,375
- LCD Mounted Projectors (2) - \$8,000
- Podium - \$600
- Desk Chairs (20) - \$6,000
- Export Express - \$1,350
- SimplyReports User Login - \$2,000
- Vital Support - Network Support (25 hours) - \$3,750
- Self-Check Station - \$6,658

Approving Policies: It was decided that the Board members needed more time to review the proposed policies. Julie made sure that all members had copies of the policies to be discussed at the April 27, 2015 board meeting.

Director's Report: The Lunch 'n Learn will be on April 14, 2015 at noon in the conference room. Julie then demonstrated the proposed retrofit of the tables used in the meeting rooms. The tables would be retrofitted to flip tops and casters would be added to the legs. The cost for new tables would be \$22,000 and to retrofit existing tables would be \$13,365.

Tom made a motion to adjourn, Greg seconded and the motion was passed.

Respectfully submitted,

Jeff Merrill
President

Attest: Susan Nass