

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
November 28, 2016

MEMBERS PRESENT: Jeff Merrill, Diana Ripperger, Tom Graves, Dede Zaun, Jerry Brimeyer, Greg Ward and Marva McCarty.

STAFF PRESENT: Julie Wells, Katherine Manion, Jennifer Goulden and Susan Nass.

CALL TO ORDER: President Brimeyer called the meeting to order at 5:30 p.m. Jerry read the Character Counts statement.

APPROVE AGENDA: Tom requested *Urbandale Police Department Memorial* be added to the agenda as item C under New Business. Tom made a motion to approve the amended agenda. Jeff seconded the motion. All voted in favor and the motion passed.

APPROVE MINUTES: Diana made a motion to approve the October 24, 2016 minutes. Marva seconded the motion. All voted in favor and the motion passed.

APPROVE BILL LIST: Tom made a motion to approve the bill list. Greg seconded the motion. All voted in favor and the motion passed.

CITIZEN'S FORUM: Jennifer Goulden, Youth Services Specialist, was introduced. She is happy to be working at the library and has many ideas for the future of the youth department. She shared preliminary results of a survey conducted to solicit customer input on youth program times, topics, etc.

UNFINISHED BUSINESS:

A. Café Space Use: Julie proposed committing \$10,000 of this year's Enrich Iowa funds for the completion of the café renovation. Doing so would allow Council to approve soliciting bids for the project at its December meeting. It was decided to wait until the Board reviews all of the proposed Enrich Iowa funding requests.

NEW BUSINESS:

A. Food for Fines: Tom made a motion to approve Food for Fines scheduled for January 16, 2017. Greg seconded the motion. All voted in favor and the motion passed.

B. FY 17/18 Budget Proposal: Julie provided the proposed FY17/18 budget, justifications for new budget requests, and a comparison of FY15/16, FY16/17, and the proposed FY17/18 budget. She noted the new requests selected by the budget committee. Jeff requested clarification on the Outlook Windows licenses requested, which Julie will provide. Greg made a motion to approve the FY17/18 proposed budget recommended by the budget committee. Marva seconded the motion. All voted in favor and the motion passed.

C. Urbandale Police Department: Tom suggested establishing a permanent memorial for Officer Justin Martin, the Urbandale police officer killed in November. Different ideas were discussed and the Board will revisit the topic at the December meeting.

DIRECTOR'S REPORT:

Julie informed the Board of the large Hockenbeurg bequest. The City will start a fund that will allow funds to be carried over from year to year. She is working on the Enrich Iowa fund requests.

Dede made a motion to adjourn. Greg seconded the motion. All voted in favor and the meeting adjourned at 6:25 p.m.

Jerry Brimeyer
President

Attest: Susan Nass