

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
September 22, 2014

Members Present: Jerry Brimeyer, Tom Graves, Marva McCarty, Jeff Merrill, Diana Ripperger, Greg Ward, DeDe Zaun

Staff Present: Julie Wells, Katherine Manion

President Merrill called the meeting to order at 5:30PM. The board joined the Library Foundation Board, already in session, to view and participate in an update presentation from FEH regarding the Library furniture reconfiguration and carpet replacement. Design, phasing, costs and funding were discussed. Upon conclusion, Marva read the Character Counts statement.

Approve Agenda: The agenda was reviewed and no changes were made.

Approve August Minutes: Tom moved and Diana seconded a motion to approve August minutes. Motion carried.

Approve Bill List: Jerry moved and Greg seconded a motion to approve the bill list. Motion carried.

Citizen's Forum: No one present.

Unfinished Business: Usage Report – Greg requested that a report for library usage be provided that expands what is currently provided. The staff will attempt to compile a report with two years' data, based on Year-to-Date.

New Business: Appoint FY15/16 Budget Committee – Board discussed and appointed Greg and Jeff, along with Julie; Marva will participate as "ad hoc" member. Tom moved and Diana seconded a motion to approve appointments. Motion carried.

Zinio Renewal – Board discussed whether to renew Zinio subscription, considering one or two-year renewal period, with decreasing usage (impacted by elimination of Consumers Reports as an available download) and subsequent increase in cost per user. The upcoming cost will reduce as a result of the forming of a metro area Zinio consortium; this will also increase the number of magazine subscriptions available with renewal. If we renew, staff will promote Zinio more visibly with the addition of more magazines. Marva moved and Tom seconded a motion to approve another one-year renewal for Zinio. Motion carried.

Director's Report: Lunch and Learn – Julie distributed sheets for the board members to select dates and topics for the next Lunch and Learn in October.

Polaris – training has completed and it is functioning seamlessly.

October Calendar of Events will be emailed to the board members when completed.

Library Renovation – Julie will have the architects start preparing plans to send out bid requests on the carpet replacement.

Tom moved and Greg seconded motion to adjourn. Motion carried.

Respectfully submitted,
Jerry Brimeyer
Secretary