

**URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
JANUARY 27, 2014**

President Graves called the meeting to order at 5:30 p.m. Diana Ripperger read the Character Counts statement.

Members present: Jerry Brimeyer, Tom Graves, Marva McCarty, Jeff Merrill, Diana Ripperger and DeDe Zaun.

Staff present: Julie Wells, Debbie Sires, Jeanette Andrews and Joy Troeger.

A motion to approve the December 2013 minutes was made by Jerry, seconded by Jeff. Motion carried.

After discussion, a motion to approve the bill list was made by Diana, seconded by Jerry. Motion carried.

Citizen's Forum: No one was present.

Unfinished Business: Jeanette Andrews, Reference Manager, showed a demo of Enterprise, the new online catalog purchased through SIRSI. Comments from library patrons have all been positive.

Tom, Greg and Julie met to prioritize a list of Enrich Iowa expenditures. Julie passed out the list of their suggestions. In addition to their recommendations, Jeff added that he would like the Virtualization Completion paid and Marva felt we should be purchasing more computers. Replacing meeting room tables is also important. The Enrich Iowa funds need to be spent by the end of June. Julie will revise the list and send it out ahead of the February Board meeting to allow more time to read through the items and make a decision. A motion to approve \$43,900 for the recommended items from the committee was made by Jerry, seconded by Jeff. Motion carried.

New Business: E cigarettes are currently allowed in public places. The smoking ban on cigarettes does not include e cigarettes. A motion to ban e cigarettes from the library was made by Jeff, seconded by Marva. Motion carried.

Chapters would like to purchase a Panini press. This would make use of ingredients already purchased for cold sandwiches and wraps. This purchase would not come out of the library's operating budget. Chapters has a fund specifically set up for purchasing equipment with approximately \$10,000 available. A motion to purchase a Panini press was made by Diana, seconded by DeDe. Motion carried.

Funds for a new ILS were taken out of next year's budget. Tom and Julie will attend the City Council meeting Wednesday, January 29th when the library budget will be discussed.

A motion to adjourn the meeting was made by Marva, seconded by Diana. Motion carried and the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Thomas P. Graves
President

Attest: Debbie Sires