

Photography and Videography Policy

Photography and videography are permitted on Urbandale Public Library property. These activities must not disrupt the operation or use of the Library.

Guidelines

- Photography or videography by Library customers or staff is permitted. Photography or videography that captures identifiable images of an individual is not permitted unless written consent is obtained from the individual or from the parent or guardian of an individual under 18 years of age. Obtaining consent is the sole responsibility of the photographer or videographer.
- Advance authorization must be obtained from the Library director for photography or videography by news media or for commercial purposes.
- The Library reserves the right to stop photography or videography for any reason.
- The Library is not liable for any unauthorized photography or videography on Library property.

Failure to comply may result in the suspension of Library privileges, which includes exclusion from Library property. A multi-step disciplinary process outlined in the Library's Suspension of Privileges policy is followed. The Library reserves the right to advance the process if behavior warrants.

Adopted by the Urbandale Public Library Board of Trustees, January 26, 2015