

URBANDALE PUBLIC LIBRARY FOUNDATION, INC.  
MINUTES  
JUNE 23, 2014

President John Forbes called the meeting to order at 5:00 p.m. Steve Lytle read the Character Counts statement.

**Members Present:** Jerry Brimeyer, Don Brush, Steve Lytle, John Forbes, Jeff Merrill, Diana Ripperger, Tom Graves, Greg Robinson, Al Kaduce

**Staff Present:** Julie Wells, Katherine Manion

Don moved and Tom seconded a motion to approve the March minutes. Motion carried.

**Treasurer's Report:** Al distributed the Statement of Assets, Liabilities, and Fund Balance, the Statement of Activities, a list of Certificates of Deposit, the Endowment Fund report, and the General Ledger report all dated as of May 31, 2014. Al reviewed these reports with the group and answered a few questions about said reports. Greg moved and Don seconded a motion to approve the financial reports. Motion carried.

**Unfinished Business:** Julie gave an update on the Carpet/Library Reconfiguration. She reported that there has been some staff changes that allow for a different customer service model. A centralized service desk will be used when the library is reconfigured. Steve then distributed financial information regarding the masonry improvements and the carpet replacement/library reconfiguration. The Foundation has found an alternative source of financing the masonry repairs. He reported that the Foundation originally (years ago) approved \$100,000 to be used for carpet replacement. The city has since then decided to use GOB (General Obligation Bonds) to finance the carpet replacement so that previously approved \$100,000 will be used for the library reconfiguration. He suggests that the Foundation authorize an additional \$50,000 out of the 2015 budget to go toward the library reconfiguration. At this point we have only a proposal from FEH, the reconfiguration contractor. The library will go out for bids in September with hopes of starting work in January 2015. Steve moved and Tom seconded a motion to authorize an additional \$50,000 from the 2015 budget to accompany the original \$100,000 to fund the library reconfiguration. Motion carried.

**New Business:** Appointment to Foundation – Don moved and Greg seconded a motion to reappoint Steve Lytle to the Foundation. Motion carried.

Greg and Steve made up the nominating committee for the election of Foundation officers. They proposed the following slate of officers: President – Steve Lytle

Vice President – Diana Ripperger

Secretary – Greg Robinson

Tom moved and Don seconded a motion to approve the proposed slate of officers. Motion carried.

Fourth of July Parade Funding Request: Jerry moved and Steve seconded a motion to approve the request for \$1,000 to fund the library's participation in the city of Urbandale's 4<sup>th</sup> of July parade. Motion carried.

Teen Book Club Funding Request: Greg moved and Jeff seconded a motion to approve the request for \$500 to purchase books and snacks for the Teen Book Club. Motion carried.

Magic Tree House Book Club Funding Request: Steve moved and Al seconded a motion to approve the request for \$500 to purchase books for the Magic Tree House Book Club. Motion carried.

Mothers and Others Playgroup Funding Request: Greg moved and Jerry seconded a motion to approve the request for \$1,000 to purchase a play mat, balls, cars, board books, a bead maze table and an infant play set for this new playgroup of children and their caregivers. Motion carried.

Julie distributed the Volunteer Appreciation Luncheon Final Report. The luncheon was well attended and once again considered a success.

Don moved and Tom seconded a motion to adjourn. Motion carried.  
Meeting adjourned at 5:30.

Respectfully Submitted,

Diana Ripperger  
Secretary