

**URBANDALE PUBLIC LIBRARY FOUNDATION, INC.**  
**MINUTES**  
**MARCH 27, 2006**

The meeting was called to order at 6:30 P.M. by President Julie Kroll.

**Members Present:** Steve Lytle, John Forbes, Kay Readinger, Paul Cain, Julie Kroll, Marlyn McKeen and Don Brush.

**Staff Present:** Sara Pearson, Trish Dimond and Debbie Sires.

A motion was made by Steve to approve the minutes of the December 19, 2005 meeting, seconded by John. Motion carried.

Paul Cain presented the Treasurer's Report. Two CDs came due and were reinvested. Julie would like to work with Paul regarding some new changes to tax laws and how they will affect the Endowment fund in the future. Marlyn made a motion to accept the Treasurer's Report, Steve seconded the motion. Motion carried.

**Unfinished Business:** The Volunteer Luncheon will be held on Thursday, April 27<sup>th</sup> in the library meeting rooms. Heavenly Ham is catering the lunch.

**New Business:** The Youth Services Librarian requested \$150 for Blank Park Zoo to present programs to enhance the summer reading club program. Don made a motion to approve the request, Paul seconded the motion. Motion carried.

Sara reported that 48% of our circulation is to outside patrons which makes us the largest net lender and entitles us to a larger share of Enrich Iowa funds. Some of this money has already been disbursed by the Board of Trustees but there is \$11,650 left. This will be used to pay part of the \$22,396 landscaping bill from TNT Landscaping. It was discussed that the Foundation might like to participate in this project by donating additional funds to cover the rest of the landscaping bill and add additional features in the future. A plaque inscribed with "Donated by The Citizens of Urbandale through the Urbandale Library Foundation" would be placed in a prominent spot. Marlyn moved that the Foundation donate \$15,000 to the project, Don seconded the motion. Motion carried.

The meeting was adjourned at 7:05 P.M.

Respectfully submitted,

Julie Kroll  
President

Kay Readinger  
Secretary

**URBANDALE PUBLIC LIBRARY FOUNDATION, INC.**  
**MINUTES**  
**JUNE 26, 2006**

The meeting was called to order by President Julie Kroll at 6:33 P.M.

**Members Present:** Kay Readinger, Paul Cain, Julie Kroll, Betty Hamilton, Sara Pearson.

The minutes of the previous meeting were approved with correction. Motion to approve as adjusted was made by Paul, seconded by Betty. Motion carried.

Paul presented the Treasurer's Report. One CD has matured since the last meeting and Paul renewed it. Motion to approve the Treasurer's Report was made by Kay, seconded by Betty. Motion carried.

The Volunteer Luncheon which is funded by the Foundation was very successful again this year.

Betty reported on prices for the Kaleidoscope sculptures she saw in Phoenix. A picture will be sent to the artist of our area so he can advise as to which style would be most complimentary to our area. Dimensions of the space and style of the building will also be sent to him. Betty and Sara will work together on this project. In addition to the sculpture, prices for custom made benches range between \$2500-3000. The bench artist will be kept informed about the style of the Kaleidoscope so artworks will be coordinated.

The Nominating Committee, Kay and Paul, will bring names to the September meeting. Three terms expire June 2006 – Don Brush, Mark Zlab and John Forbes. Mark has agreed to serve another term.

Kay moved to adjourn the meeting at 7:00 P.M, seconded by Mark. Meeting was adjourned.

Respectfully submitted,

Julie Kroll  
President

Kay Readinger  
Secretary

**URBANDALE PUBLIC LIBRARY FOUNDATION  
MINUTES  
SEPTEMBER 25, 2006**

The meeting was called to order by President Julie Kroll at 6:30 P.M.

**Members Present:** Don Brush, Paul Cain, John Forbes, Betty Hamilton, Julie Kroll, Steve Lytle, Marlyn McKeen, Sara Pearson, Kay Readinger and Mark Zlab.

**Staff Present:** Debbie Sires.

Minutes of the previous meeting were presented. A motion to approve the minutes was made by Marlyn, seconded by Paul. Motion carried.

Paul explained the Treasurer's Report. Steve made a motion to approve the Treasurer's Report, seconded by Don. Motion carried.

A tree has been planted and a commemorative plaque placed in memory of Brandon Patterson, an Urbandale resident who was killed in a training accident while in the military.

**Unfinished Business:** Betty said she and Sara have been in contact with the kaleidoscope artist, Robert Anderson, who is going to design a sculpture for the garden area in front of the library. The artist will visit in October to see what would fit in our space. Betty passed around a picture of the sculpture that is being considered. John made a motion that the Foundation give the kaleidoscope artist a \$1,000 deposit to start designing a sculpture with a recommendation as to size, color and coating to fit our space and subject to member's final approval. Kay seconded the motion. Motion carried.

Sara has had limited contact with the artist who is designing a bench for the garden space. She has gone back to college. Sara will try to contact her again before the next meeting.

**New Business:** All Foundation Directors whose terms expired were asked to serve another term. Don Brush, John Forbes and Mark Zlab were duly re-elected to the Foundation. Officers were appointed as follows:

Julie Kroll – President  
Marlyn McKeen – Vice-President  
Kay Readinger – Secretary  
Paul Cain – Treasurer

Steve made a motion to approve officers, seconded by Mark. Motion carried.

It was decided that the fund letter could use a new look. Julie offered to work on it. Any comments or ideas to update the letter should be sent to Sara.

The Foundation has funded the **Book Page** in the past. Marlyn made a motion to approve funding for another 12 months at a cost of \$360 for 100 monthly copies. Steve seconded the motion. Motion carried.

Marlyn made a motion to adjourn the meeting at 7:15. Paul seconded. Meeting was adjourned.

Respectfully submitted,

Julie Kroll  
President

Kay Readinger  
Secretary

**URBANDALE PUBLIC LIBRARY FOUNDATION, INC.**  
**MINUTES**  
**DECEMBER 18, 2006**

President Julie Kroll called the meeting to order at 7:05 P.M.

**Members Present:** Julie Kroll, Kay Readinger, Paul Cain, Marlyn McKeen, John Forbes, Steve Lytle, Mark Zlab and Sara Pearson.

**Staff Present:** Carmen Epstein and Debbie Sires.

Minutes of the September 25, 2006 meeting were presented. Steve asked that the minutes be changed to include names and dates of new terms of members. Marlyn moved to approve the minutes with these modifications, Paul seconded the motion. Motion carried.

**Treasurer's Report:** Paul reported that there is a total of \$103,000 in cash and securities. One CD came due and was renewed. Kay made a motion to approve the Treasurer's Report, seconded by Marlyn. Motion carried.

**Unfinished Business:** Betty and Sara met with the artist for the garden sculpture, picked a color and chose the larger size. Sara also talked to the artist designing a bench for the garden area but does not have a price from her yet.

**New Business:** Paul asked for authorization to sell the Casey's stock that was donated to the Foundation by Gene Johnson. Steve made a motion to approve the sale of Casey's stock, seconded by Marlyn. Motion carried. Paul presented a written statement authorizing him as treasurer to sell stocks received. Steve recommended approval of Paul's statement with the additional provision that it be renewed annually. A letter will be sent to Mr. Johnson thanking him for the gift of stock and informing him that the stock amount was based on the average price at closing on the day stock was transferred.

The library staff asked the Foundation to fund the Volunteer Luncheon again this year. Marlyn moved that the Foundation donate up to \$1,000 for this event, seconded by John. Motion carried.

Sara introduced Carmen Epstein, Adult Services Librarian. Carmen gave the Foundation a list of programs she would like to present and asked if the Foundation would be interested in sponsoring some of these programs. Marlyn moved that the Foundation fund up to \$1,000 for programs, seconded by Mark. Motion carried.

Plaza Printers sent out the annual fund campaign letter and pledge cards again this year. Our cost for this service was \$4,102 for 7300 pieces. The Foundation has received over \$7,000 in donations already from this mailing.

Marlyn moved that the meeting be adjourned at 7:30 P.M., seconded by Kay. Meeting was adjourned.

Respectfully submitted,

Julie Kroll  
President

Kay Readinger  
Secretary