

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
March 27, 2017

MEMBERS PRESENT: Jeff Merrill, Diana Ripperger, Greg Ward, Jerry Brimeyer, Dede Zaun and Marva McCarty.

STAFF PRESENT: Julie Wells, Katherine Manion, and Susan Nass

CALL TO ORDER: President Brimeyer called the meeting to order at 5:30 p.m. Jerry read the Character Counts statement.

APPROVE AGENDA: Julie requested that Community Outreach be added to New Business. Diana made a motion to approve the amended agenda. Jeff seconded the motion. All voted in favor and the motion passed.

APPROVE MINUTES: Jeff made a motion to approve the February 27, 2017 minutes. Diana seconded the motion. All voted in favor and the motion passed.

APPROVE BILL LIST: Jeff made a motion to approve the bill list. Dede seconded the motion. All voted in favor and the motion passed.

CITIZEN'S FORUM: None

UNFINISHED BUSINESS:

- A. Officer Martin Tribute: Julie asked the board to consider what wording/image to place on the commemorative plaque for the Officer Justin Martin Community Room. Tom Graves suggested:

This community room is dedicated to the memory of:

Officer Justin Martin

Born July 14, 1992

Died November 2, 2016

Officer Martin shall always be remembered for his service to our community and his commitment to the citizens of Urbandale. In the words of Abraham Lincoln, he gave "the last full measure of devotion."

Dedicated: / 2017

Urbandale Public Library

Julie will be communicating with the Martin family and the police department to determine a date and time to hold the dedication ceremony.

NEW BUSINESS:

- A. Chair Selection Update: The board responded positively to the fabric selections for the new lounge chairs.
- B. Enrich Iowa Update and Requests: Julie provided the board with new Enrich Iowa requests. She expressed her desire to keep \$10,000 in reserve. The Enrich Iowa Committee's recommendations total \$27,500 and include:
- Iowa Collection Books = \$1,000
 - Barcode Scanners (8) = \$1,200

- Teen Furniture = \$1,300
- STEAM Kits = \$2,000
- Sphero Robots, Tablets, and Accessories (12) = \$2,500
- Juvenile Non-Fiction Books (300) = \$3,000
- Picture Books (400) = \$4,000
- Hoopla Materials = \$5,000
- Satellite Book Returns (2) = \$7,500

Greg moved to approve the requests. Marva seconded the motion. All voted in favor and the motion passed.

- C. Outreach Committee: Marva made a motion that Julie would direct her staff to create a marketing plan to present to the board at the April 24, 2017 meeting. Dede seconded the motion. All voted in favor and the motion passed.

DIRECTOR'S REPORT:

Youth Services had a very good turnout for all of the spring break activities. A few staff members are attending the ALA conference in June, 2017. Julie reported that the vending machines are installed and the community room is being used. She has ordered vinyl letters for the renaming of the café space. The letters from the outdoor monument will be removed. She has ordered materials to repurpose the corkboard in the community room.

Dede made a motion to adjourn and Greg seconded the motion. All voted in favor and the meeting was adjourned at 6:10 p.m.

Jerry Brimeyer
President

Attest: Susan Nass