

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
04/22/24

MEMBERS PRESENT: Mary Keck, Greg Ward, Kerry Vande Kieft, Tom Graves, Caleb Cooper, Diana Ripperger, Marva McCarty

STAFF PRESENT: Nicholas Janning, Leslie Noble, Leah Cummings

CITIZENS PRESENT: None

CALL TO ORDER: Mary called the meeting to order at 5:30 PM. Kerry read the Character Counts Statement.

APPROVE AGENDA: Tom made a motion to approve the April agenda. Kerry seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Tom made a motion to approve the March minutes. Diana seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZEN'S FORUM: None

APPROVE BILL LIST: Kerry made a motion to approve the bill list. Caleb seconded the motion. All voted in favor and the motion passed to approve the bill list.

I.) Staff Presentation: Leslie Noble regarding Collection Development

- Leslie gave a presentation on the Collection Development process.

II.) New Business

a. Rules of Conduct policy review

- The board reviewed the Rules of Conduct policy.

b. Appoint FY 2024/2025 Officer Nominating Committee

- Mary
- Marva
- Caleb

III.) Director's Report

a. May 2024 meeting date: May 20th (due to Memorial Day holiday)

- The meeting will be on Tuesday, May 28th at 5:30 PM.

b. New city holidays: MLK Day and Veterans Day (pending city council approval)

- Space Needs Update
 - Collected staff feedback.
 - In communication with companies regarding the scope of their services.
- National Library week - \$2,242.60 raised from book sale and 129 items collected for Food for Fines.
- Library on the news for Seed Library – April 1st
- Art Day 2024- April 20th
- Public piano arriving mid-May.
- Summer intern hired – Amy.

Greg moved and Marva seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:44 PM.

Mary Keck
President

Attest: Leah Cummings