

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
May 28th, 2024

MEMBERS PRESENT: Mary Keck, Tom Graves, Marva McCarty, Diana Ripperger, Kerry Vande Kieft, Caleb Cooper

STAFF PRESENT: Nicholas Janning, Leslie Noble, Leah Cummings

CITIZENS PRESENT: None

CALL TO ORDER: Mary called the meeting to order at 5:31 PM. Diana read the Character Counts Statement.

APPROVE AGENDA: Kerry made a motion to approve the May agenda. Caleb seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Caleb made a motion to approve the April minutes. Tom seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZEN'S FORUM: None

APPROVE BILL LIST: Tom made a motion to approve the bill list. Kerry seconded the motion. All voted in favor and the motion passed to approve the bill list.

STAFF PRESENTATION: Leah Cummings regarding an overview of library meeting rooms.

I.) New Business

a. Appointment to the Foundation

- i. Greg Ward (current term expires 6/30/2024)*
- ii. Marva McCarty replacement (current term expires 6/30/2026)*

- Mary Keck will replace Marva McCarty on the Foundation. Caleb will provisionally replace Greg Ward if he does not want another term.

Kerry made a motion to approve appointments to the Foundation. Tom seconded the motion. All voted in favor and the motion passed.

b. Enrich Iowa funding request: Digital materials

Marva made a motion to approve additional funding for digital materials. Diana seconded the motion. All voted in favor and the motion passed.

c. Enrich Iowa funding request: Mango Languages

Kerry made a motion to approve the funding request for Mango Language database. Marva seconded the motion. All voted in favor and the motion passed.

d. Review organizational card policy

- Adopt policy from trial period to permanent policy.

Tom made a motion to approve the organizational card policy from trial period to permanent policy. Marva seconded the motion. All voted in favor and the motion passed.

e. Space audit progress

- Nicholas gave an update on the library's space audit progress.

f. Amend library holiday closing schedule for calendar year 2024: Veterans Day

Kerry made a motion to approve the amended library holiday closing schedule for Veterans Day. Marva seconded the motion. Kerry, Marva, Mary, Diana, and Caleb voted in favor. Tom voted against the motion. The motion passed.

II.) Director's Report

- New library meeting room software will take effect in August – Library Market.
- The outdoor piano has been installed on the library patio. There will be several Sunday afternoon performances throughout the summer.
- Ruth Suckow exhibit is currently displayed in the library.
- Sustainability Fair held on May 23rd. There were over 20 organizations that participated!
- Summer Reading Kickoff this Thursday, May 30th from 4:30-6:30 PM.

Marva moved and Kerry seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 7:17 PM.

Mary Keck
President

Attest: Leah Cummings