

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
July 22, 2024

MEMBERS PRESENT: Greg Ward, Kerry Vande Kieft, Caleb Cooper, Mary Keck, Diana Ripperger, Jill Kent

STAFF PRESENT: Nicholas Janning, Leslie Noble, Jeanette Andrews, Leah Cummings

CITIZENS PRESENT: None

CALL TO ORDER: Greg called the meeting to order at 5:30 PM. Greg read the Character Counts Statement.

APPROVE AGENDA: Mary made a motion to approve the agenda. Kerry seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Diana made a motion to approve the June minutes. Mary seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZEN'S FORUM: None

APPROVE BILL LIST: Diana made a motion to approve the bill list. Caleb seconded the motion. All voted in favor and the motion passed to approve the bill list.

STAFF PRESENTATION: Jeanette Andrews regarding reference desk and page employees.

I.) New Business

A.) Enrich Iowa funding request: Iowa Library Association Conference registration for staff in-service on October 10th

- Not to exceed \$6,125 – ILA registration cost for staff and board members.

Caleb made a motion to approve the Enrich Iowa funding request for the Iowa Library Association Conference registration for staff and board members. Mary seconded the motion. All voted in favor and the motion passed.

B.) Review of RFP draft for interior space reconfiguration

- Nicholas gave an update/overview of the RFP draft and outlined next steps.

II.) Director's Report

A.) Update regarding fine-free children and teen items

- Nicholas shared statistics regarding fine-free children and teen items.

B.) Welcome to Jill Kent

- New board member – Jill Kent.

Nicholas highlighted several library programs and events including:

- Polk County trustees training – September 17th
- Author T. Patrick Graves program – August 17th
- National Night Out – August 6th

Jill moved and Kerry seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:49 PM.

Greg Ward
President

Attest: Leah Cummings